# SELF STUDY REPORT

## FOR

## 1ˢᵗ CYCLE OF ACCREDITATION

## GOVT. GUNDADHUR P.G. COLLEGE, KONDAGAON (C.G.)

GOVT. GUNDADHUR P.G. COLLEGE, KONDAGAON NEAR FOREST OFFICE, DISTRICT-KONDAGAON (C.G.) 494226
494226
www.ggckondagaon.in

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

Govt. Gundadhur P.G. College, Kondagaon was established in the year 1982 and it is recognized under section 2(f) and 12B of UGC Act. It is affiliated to Shaheed Mahendra Karma Vishwavidyalaya, Bastar, Jagdalpur. It has 20 acres' lush green own campus on the National Highway-30 in Kondagaon town. The Kondagaon district is situated in the Bastar division which is a tribal, socio-economically backward and naxal affected area of Chhattisgarh state and thus the progression of youth in higher education is less common. Majority of its people belongs to tribal community and possesses poor educational background. This college is the leading college of Kondagaon District and also the only postgraduate college in the District. Since most of the people from Kondagaon District belong to vulnerable section who are often not able to send their children away from their home district for the higher education and thus the Govt. Gundadhur P.G. College, Kondagaon lifts a load of big expectations of its stakeholders.

Currently, it has Bachelor of Arts program (with 10 combinations), Bachelor of Science program (with three combinations), Bachelor of Commerce program and nine postgraduate programs. Also, the college has an emerging research centre for Sociology which is recognized by the affiliating university and two more research centres for Economics and Chemistry have been approved recently. All the faculty members are highly dedicated and giving their maximum to establish the college as a reputed centre of higher studies at least in the Chhattisgarh state. The IQAC unit, though recently established, is playing a key role in upgrading the college into the next level of education, infrastructure and facilities. NSS unit of the college is well-known in the district for its social activities and grooming the youth for social responsibilities. The college is imparting quality education for empowering the tribal youth so that they recognize and fulfill their roles and responsibilities as equal contributors towards nation building and making India a forerunner on the global map. Through our multidimentional efforts, **we are striving hard to transform the identity of Bastar's youth from Naxalism to Nationalism.**

**Vision**

The youth of tribal and naxal affected area can be empowered by providing the quality education to uplift their social and educational status. They can be brought into the mainstream of development by keeping them engaged in education and social responsibilities.

**Mission**

- To enhance the quality of teaching-learning process by implementing innovative ideas.
- To promote research and innovations among the teachers and students.
- To prepare the students for various competitive examinations.
- To make the students aware about their social responsibilities through NSS unit.
- To strive for the development of critical thinking of young minds.
- To empower the students to overcome the social and regional problems.
- To develop the leadership quality among students.
- To contribute for the overall development of students.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

**Institutional Strength**

- Leading college and only postgraduate college of the district.
- Situated at N.H.-30 and thus easily approachable.
- Own campus with 20.23 acres of land.
- Lush green campus.
- Young, dynamic and energetic faculty members.
- Well developed undergraduate laboratories.
- Well equipped library with around 40000 books including reference books & magazines.
- Subscription of NLIST with 6,000+ e-Journals and 2,00,000+ e-Books.
- Fully functional five smart classrooms.
- Approved Research Centres in three departments.

**Institutional Weakness**

- Poor teacher-to-student ratio.
- Poor setup for teaching as well as non teaching staff.
- Lack of posting of regular professors and non-teaching staff as well.
- Inadequate number of rooms for teaching and other purposes.
- Poor research facilities.
- Lack of postgraduate programs in botany, zoology and physics.
- Lack of separate postgraduate labs.

**Institutional Opportunity**

- The high physical strength and potential, due to rough and tough life style of youth belonging to tribal area, can be utilized in sports by proper training and facilities to get some outstanding results.
- By giving a quality education, social status of the people belonging to socio-economically backward Kondagaon District can be uplifted.
- The college is situated in tribal area so the relatively less explored tribal culture can be studied and thus the research centre in Sociology can be developed as a major platform for tribal research.

**Institutional Challenge**

- To build up the proper foundation of our students as most of them lack in basic knowledge of their respective subjects due to poor academic environment in tribal area.
- To involve all our faculty members in research.
- To prepare students for competitive examinations like NET/GATE/SET *etc*.

## 1.3 CRITERIA WISE SUMMARY

**Curricular Aspects**

The institution is affiliated to Shaheed Mahendra Karma Vishwavidyalaya Bastar, Jagdalpur, Chhattisgarh, and the curriculum prescribed by it is strictly followed. The college provides 04 undergraduate and 09 postgraduate programs. The concepts of parallel education runs deep in our curriculum and college organises seminars, projects, study tours and other academic activities. The academic calendar serves as a planning document for students, faculty, staff and departments and it includes a complete schedule of commencement of classes, internal evaluation, commemorative days, co-curricular activities, tentative examination schedule etc. The college conducts programs as part of syllabus to address the cross-cutting issues on gender equality, environmental issues, human values and professional ethics. The college promotes the use of technology for teaching, learning and information sharing. The feedback on the curriculum is collected from the students, teachers, alumni and parents which is based on few important criteria such as progressive performance of academics and administration, improvement in teaching-learning process, infrastructure and facilities. There are specific committees that make collective efforts to raise the level of awareness among the students.

## Teaching-learning and Evaluation

The most important thing in teaching learning process of the college is the ability of its teachers to create enthusiasm, ignite passion and generate curiosity among the students. The teachers participate in orientation and refresher courses to make their teaching more innovative and effective. The admission process of the college is managed by admission committee which follows the rules of reservation for SC, ST, OBC, women, Divyagnjan and freedom fighter categories as per the Chhattisgarh government. The admission committee is responsible for counseling of students at the entry-level. The admission is based on merit list prepared on the basis of marks of qualifying examination. To cater the diversified need of students various subject combinations are offered in the academic programs so that they can choose the course according to their choice and competence. Academic calendar is properly followed in the college which facilitates the students to be ready accordingly for various curricular and co-curricular activities. The time table provides specific time slot forclasses, library, sports and other activities. The institution assesses the learning level of students and arranges remedial classes for slow learners and provides special platforms to fast learners. In the last completed year total 1304 students and 27 teachers were there in the institute. Thus, the average Student-Teacher ratio is 48:1. The policies of the college are totally student centric. All possible efforts are made by teachers to groom the students. Practicals, projects, seminars, assignments, field works, *etc.* are done to make the teaching learning process more effective. ICT based teaching is performed by teachers through interactive board, overhead projector (OHP), computer/laptop based projector and smart phones. Digital platforms like Google Meet, Zoom, Webex, *etc.* are used by teachers for online classes. Also, the teachers suggest students to use online e-resources *viz.* N-LIST, e-PG Pathshala, SWAYAM Online Courses, National Digital Library, *etc.* Internal assessment is very transparent in our college. The students are given answer sheets after evaluation and their queries/objections are properly entertained.

## Research, Innovations and Extension

Government Gundadhur P.G. college, Kondagaon, despite being located in the tribal area, is always committed towards the goal of developing the capacity and efficiency of students and teachers through its available limited resources. To achieve these goals, the college strives to engage the students and teachers in research and expansion activities. Presently, a research center for the subject of sociology is functional in the college and 03 research scholars are enrolled for the Ph.D. degree. In this sequence, a total of 10 paper have been published in the UGC approved journals along with 04 book chapters by our faculty members in the specified time period.

For the intellectual and cultural growth of students many activities such as essay writing, painting, speech, quiz, rangoli, debate, singing, dancing, extempore etc. competitions are organized in the college campus while yoga and sports are conducted for the physical growth of students. Various other programs like Plantation, Swachchh Bharat Abhiyan, Blood Donation, Road Safety Awareness, Voter awareness etc. are organised time to time by National Service Scheme unit, Eco- Club and other units of the college. A 7-days camp is organised every year by NSS unit. This is done in rural areas for the various awareness programs. Publication of college magazine 'Srijan' has been restarted from the session 2020-21 for the purpose of unveiling the creative talent of students. With this practice, students get a platform to develop their literary knowledge and creative talent. Using the well-stocked library and equipped laboratories of college, students get updated about their subjects.

Under this criterion, the college is under performing in getting grants for research projects, increasing the number of research supervisors, organizing research based workshops/seminars, receiving awards and collaboration activities. But, the college is striving hard to improve its performance in the above mentioned points.

## Infrastructure and Learning Resources

Our Institution has provided adequate physical and updated academic facilities as per the requirement of college and the need of students. The specific location of the college provides pollution free and natural environment. Our institute ensures adequate availability of physical infrastructure in the form of equipments, books, ICT facilities, consumables, furniture, teaching aids etc.

There are 26 well ventilated classrooms with sufficient seating capacity and proper electrification. Our institution comprises of 11 classrooms, 5 smart classrooms and 10 departmental classrooms. It also has a Principal's chamber, administrative office, seminar hall, IQAC room, girls common room. We have separate hostels for girls and boys. The total campus is under CCTV surveillance.

The college has provision for purified drinking water, ramp facility for differently abled, cafeteria, parking area and rainwater harvesting system.

The college has rich library with 41,286 books. Online access is provided through N-LIST. We have a computer lab with 20 computers for academic purpose.

The college also takes pride in its comprehensive sports and fitness structure. The outdoor sports facilities include a football court, cricket pitch, open space for yoga etc. Indoor arrangements include a badminton court and carom cum chess room. The institute also has a fully equipped gymnasium with latest exercise machines. It has a stage, where various programs are organized and students perform with their talents.

Procurement policies are framed in accordance with the store purchase rules of government of Chhattisgarh to ensure economy, quality and transparency regarding competitive price. A purchase committee of seniors professors is constituted by the principal which goes through the tenders and finalizes the best quotations.

Major maintenance work of college premises is done by college management, students of NSS and staff members and all are very concerned about cleanliness of the campus. The green corners developed by individual dept. are maintained by the related departments.

**Student Support and Progression**

Once admitted in the college, the student are groomed by providing various facilities in the form of sports, encouragement for participation in co-curricular activities *etc*. Financial assistance is provided to students as scholarships from state government as well as NMDC.  To support the poor students for education more than rupees 1,68,56,390 have been sanctioned through various schemes to more than 3394 deserving students in last five year.

The institution publishes its updated prospectus for students' support and progression, which highlights the facilities available in the college, information about different courses, fee structure, college annual calendar, NSS, library, sports, scholarships, various clubs like Red Ribbon Club, Eco Club, Science Club *etc*. The college also publishes annual magazine "SRIJAN" which highlights the students' curricular, co-curricular, and extra-curricular activities and provides them a platform for creative writing.

The college also conducts remedial classes for aspiring student and special treatment is provided to slow learners. The college has well established career counseling and placement cell for guiding the students towards a better career and it provides job opportunities through various campus placement drives. Physically challenged students and students from socially and economically weaker sections of the society get fair attention in admission, financial support, remedial coaching and career counseling. For the support and care of girl students, the college has "Women Harassment Internal Prevention Cell".  Girls' common room is also there in our college.

Students are motivated to get higher education. Every year approximately 60 to 70 students go for further studies either in our college or other colleges/universities. Students are also informed about various competitive examinations such as NET, SET, GATE, Ph.D. entrance, etc. In addition, the institute has various administrative bodies such as grievance redressal committee, library advisory committee, sports committee, NSS advisory committee, anti sexual harassment cell, Anti-Ragging Committee etc. Alumni council has been formed in the college which provides financial and non-financial assistance to the students and works to solve their various problems.

**Governance, Leadership and Management**

**Institution vision and Leadership:-**

For this, a governing body is formed in the college. The Governing body and the Principal together work towards the designing and implementation of the institutional quality policies. To achieve excellence various institutional practices are done by staff and students . The meeting of students with teachers and HOD is in our regular practice. Admission process, examinations, cultural programs, sports *etc.* are done according to the academic calendar.

**Strategy Development and Deployment:-**

Our institution has an IQAC to plan the future constructive growth of the institute. Implementation of e-governance is done in areas like administration, finance, student admission and examination.

**Faculty Empowerment Strategy:-**

Our institution has much effective welfare measure for teaching and non-teaching staff, which are as per government rules. These welfare measures are Provident Fund, NPS, GIS, Casual Leave, Earned Leave, Occasional (festival) Leave, summer and winter vacations *etc*. Computer Literacy workshop is organized for non-teaching staff to make them efficient in the use of computer. Our teachers attend Faculty Development Programs, Orientation Programs, Refresher Courses, national and international conferences and workshops which increase their intellectual efficiency and academic growth.

**Financial Management Resource Mobilization:-**

The internal and external audit is a continuous process for the transparency and financial accuracy. Proper procedure for purchases is adopted. Quotations are called for and prices are compared. Our college receives funds from government and non-government bodies like UGC, RUSA, state government and Jan Bhagidari Samiti (JBS) for the development of college.

**Internal Quality Assurance System:-**

Internal quality of the college is assured by IQAC. The initiatives taken by IQAC like basic computer classes, basic knowledge of English and spoken classes are being proved fruitful for our students. The IQAC takes care about the academic, infrastructural and intellectual goals of the college.

**Institutional Values and Best Practices**

The college is working well in terms of gender equity and women safety. CCTV cameras, Id-Cards to each students, Women Empowerment and Harassment Prevention Cell, Legal Aid Clinic, Anti-Ragging Committee, Caution board against sexual harassment and Girl's Common Room are the important facilities provided by the college in terms of women safety. NSS unit also efforts for gender sensitization through its various programs.

To save electricity all the old bulbs and tube lights are replaced by LED lights. The college has adopted cost efficient method for solid waste management. Dustbins are kept at various places of college buildings including office and departments. The big sized dustbins are installed outside the college buildings at various places. The waste stored inside the dustbins is transferred to outer dustbins and then Municipal Corporation collects it for recycling process. The chemical wastes are disposed through soak-pit. We have no scope for biomedical wastes, e-wastes and radioactive wastes. Single use plastic is ban in the college campus.

The college has lush green well maintained neat and clean campus with large open land to built area ratio, good for ground water recharge. The main building has rain water harvesting system. There is an Eco Club which spreads awareness regarding environment protection. Plantation is done on the occasion of World Environmental Day, World Ozone Day, *etc*. NSS unit is very active in environmental protection and social activities like water conservation through check dam construction, cleaning at various public places, awareness on corona vaccine, message for social distancing and use of mask and sanitizer, awareness on girls' education, women's health, *etc*.

Basic facilities are also there for Divyangjan. Messages of tolerance, harmony and unity are spread time to time like on the occasion of Independence Day, Republic Day, National Constitution Day, Unity Day, Annual function, *etc*. "Ek Bharat Shresht Bharat" unit is there for cultural exchange. Students and employees are properly sensitized towards constitutional obligations like timely completion of duties, corruption-free practices, voting rights, *etc*. Also, students and staff follow their respective codes of conduct to maintain

discipline and positive environment. College celebrates various commemorative days, events and festivals. Conclusively, the college is adopting proper practices for its overall development.

# 2. PROFILE

## 2.1 BASIC INFORMATION

| Name and Address of the College | |
|---|---|
| Name | GOVT. GUNDADHUR P.G. COLLEGE, KONDAGAON (C.G.) |
| Address | Govt. Gundadhur P.G. College, Kondagaon Near Forest Office, District-Kondagaon (C.G.) 494226 |
| City | Kondagaon |
| State | Chhattisgarh |
| Pin | 494226 |
| Website | www.ggckondagaon.in |

| Contacts for Communication | | | | | |
|---|---|---|---|---|---|
| **Designation** | **Name** | **Telephone with STD Code** | **Mobile** | **Fax** | **Email** |
| Principal(in-charge) | Kiran Nuruti | 07786-299226 | 9406077272 | 07786-299226 | nurutikiran@gmail.com |
| IQAC / CIQA coordinator | Ashish Kumar Asatkar | - | 8878960064 | - | ashu.asatkar@gmail.com |

| Status of the Institution | |
|---|---|
| Institution Status | Government |

| Type of Institution | |
|---|---|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|---|---|
| If it is a recognized minroity institution | No |

| Establishment Details |
|---|
| |

| Date of establishment of the college | 17-07-1982 |
| --- | --- |

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

| State | University name | Document |
| --- | --- | --- |
| Chhattisgarh | Bastar Vishwavidyalaya | View Document |

**Details of UGC recognition**

| Under Section | Date | View Document |
| --- | --- | --- |
| 2f of UGC | 03-03-2021 | View Document |
| 12B of UGC | 03-03-2021 | View Document |

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| --- | --- | --- | --- | --- |
| No contents | | | | |

**Details of autonomy**

| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |
| --- | --- |

**Recognitions**

| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| --- | --- |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|---|---|---|---|---|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Govt. Gundadhur P.G. College, Kondagaon Near Forest Office, District-Kondagaon (C.G.) 494226 | Tribal | 20 | 2767.393 |

## 2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---|---|---|---|---|---|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BSc,Science | 36 | Higher Secondary | English + Hindi | 120 | 112 |
| UG | BSc,Science | 36 | Higher Secondary | English + Hindi | 360 | 356 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 6 | 5 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 75 | 74 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 75 | 73 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 42 | 33 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 30 | 29 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 75 | 73 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 75 | 72 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 45 | 44 |
| UG | BA,Arts | 36 | Higher Secondary | English + Hindi | 42 | 35 |
| UG | BA,Arts | 36 | Higher | English + | 75 | 73 |

| | | | Secondary | Hindi | | |
|---|---|---|---|---|---|---|
| UG | BCom,Commerce | 36 | Higher Secondary | English + Hindi | 225 | 210 |
| UG | BCA,Computer | 36 | Higher Secondary | English + Hindi | 40 | 12 |
| PG | MCom,Commerce | 24 | Graduation | English + Hindi | 80 | 29 |
| PG | MA,Economics | 24 | Graduation | English + Hindi | 66 | 44 |
| PG | MA,History | 24 | Graduation | English + Hindi | 50 | 32 |
| PG | MA,Political Science | 24 | Graduation | English + Hindi | 66 | 21 |
| PG | MA,Sociology | 24 | Graduation | English + Hindi | 66 | 28 |
| PG | MA,Hindi | 24 | Graduation | Hindi | 80 | 43 |
| PG | MSc,Chemistry | 24 | Graduation | English + Hindi | 50 | 44 |
| PG | MSc,Mathematics | 24 | Graduation | English + Hindi | 40 | 19 |
| PG | MA,Geography | 24 | Graduation | English + Hindi | 30 | 28 |
| Doctoral (Ph.D) | PhD or DPhil,Sociology | 24 | Postgraduation | English + Hindi | 4 | 3 |

**Position Details of Faculty & Staff in the College**

| Teaching Faculty | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 8 | | | | 0 | | | | 17 |
| Recruited | 4 | 4 | 0 | 8 | 0 | 0 | 0 | 0 | 12 | 5 | 0 | 17 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 | | | | 0 | | | | 5 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 3 | 0 | 5 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 0 |

| Non-Teaching Staff | | | | |
|---|---|---|---|---|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 30 |
| Recruited | 10 | 3 | 0 | 13 |
| Yet to Recruit | | | | 17 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

## Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 3 |
| M.Phil. | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 5 |

| Temporary Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 4 | 3 | 0 | 0 | 0 | 0 | 7 | 6 | 0 | 20 |

| Part Time Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|---|---|---|---|
| **Number of Visiting/Guest Faculty engaged with the college?** | Male | Female | Others | Total |
| | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|---|---|---|---|---|---|---|
| Doctoral (Ph.D) | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 3 | 0 | 0 | 0 | 3 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG | Male | 109 | 0 | 0 | 0 | 109 |
| | Female | 179 | 0 | 0 | 0 | 179 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| UG | Male | 553 | 0 | 0 | 0 | 553 |
| | Female | 648 | 0 | 0 | 0 | 648 |
| | Others | 0 | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---|---|---|---|---|
| SC | Male | 35 | 41 | 30 | 29 |
| | Female | 45 | 36 | 44 | 38 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 370 | 323 | 333 | 364 |
| | Female | 408 | 319 | 295 | 260 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 142 | 116 | 159 | 152 |
| | Female | 165 | 130 | 141 | 136 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 60 | 62 | 56 | 59 |
| | Female | 79 | 82 | 68 | 67 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 1304 | 1109 | 1126 | 1105 |

## Institutional preparedness for NEP

| 1. Multidisciplinary/interdisciplinary: | Our institute is affiliated to Shaheed Mahendra Karma Vishwavidyalaya, Bastar, Jagdalpur and the programs offered by our institute are designed by the same university. We already have science, arts, commerce, and computer application faculties so we can easily adopt the multidisciplinary/interdisciplinary programs based on these faculties, if designed by the affiliating university. |
|---|---|
| 2. Academic bank of credits (ABC): | Academic bank of credit system has better potential for our education system and it would definitely be adopted by our institute once implemented at the level of affiliating university. |

| | |
|---|---|
| 3. Skill development: | Our institute belongs to the major tribal region of Chhattisgarh state. Kondagaon is famous for its local arts such as Bell Metal Works (Ghadwa Shilp), Terracotta, Wooden Arts etc. and thus it is known as 'Shilp Nagri'. With the help of experts of these arts some value added courses can be started for skill development. |
| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | Sharing the knowledge and information of Indian history, culture and languages would be worthy. Our institute is ready to communicate the Indian culture and traditions to our stakeholders. |
| 5. Focus on Outcome based education (OBE): | We are already focused on outcome based education up to certain extent. Our students are realized about the overall learning outcomes with the help of assignments, seminars, projects, field works, academic tours etc. which ultimately leads to the achievement of respective program outcomes. |
| 6. Distance education/online education: | We have exclusively implemented the online/distance education during lockdown period of Covid pandemic. Our faculty members have proper practice of using the ICT based tools including online platforms such as Zoom, Webex, Google Meet etc. for teaching and learning process. We have five smart classrooms and extra projectors at our institute. It is in the regular practice of our faculty members to take ICT based classes with the help of PowerPoint presentations for better understanding of concepts to the students. Thus, our institute is ready enough for distance/online education. |

# Extended Profile

## 1 Program

### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 337 | 329 | 329 | 329 | 329 |

| File Description | Document |
| --- | --- |
| Institutional data prescribed format | View Document |

### 1.2

**Number of programs offered year-wise for last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 13 | 12 | 12 | 12 | 12 |

## 2 Students

### 2.1

**Number of students year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 1304 | 1109 | 1126 | 1105 | 1213 |

| File Description | Document |
| --- | --- |
| Institutional data in prescribed format | View Document |

### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 1152 | 1133 | 1001 | 1001 | 1001 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

## 2.3

## Number of outgoing / final year students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 383 | 251 | 294 | 345 | 292 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

# 3 Teachers

## 3.1

## Number of full time teachers year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 24 | 23 | 23 | 22 | 22 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

## 3.2

## Number of sanctioned posts year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 25 | 24 | 24 | 23 | 23 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |

# 4 Institution

## 4.1

## Total number of classrooms and seminar halls

**Response: 27**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 19.78144 | 15.28589 | 11.73868 | 111.95135 | 101.53503 |

**4.3**

**Number of Computers**

**Response: 20**

# 4. Quality Indicator Framework(QIF)

## Criterion 1 - Curricular Aspects

### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

- In our institution the programs are affiliated to Shaheed Mahendra Karma Vishwavidyalaya, Bastar, Jagdalpur and hence all the departments are required to implement the prescribed syllabus.
- The aim of departments is to deliver an effective curriculum through an effective combination and innovative methodology that begins with an initial assessment of the students' aptitude and processes according to a set of study plans based on detailed academic calendar.
- The curriculum consists of a detailed breakdown of the syllabus for each departments. The course and work load of each department is allotted to concerned faculty on the basis of their specialization. The syllabus of each course is made available on the website of university as well as of the college.
- Daily Diary: Faculty members of each department make and maintain the daily teaching diary for the syllabus covered in the class so that they can keep track on time to cover the syllabus.
- Our concern is to complete the given curriculum on the given time. Tutoring projects, class tests and internal assessments  are conducted for the assessment process.
- Students are encouraged to meet with the faculty members after the class to clarify any kind of doubts regarding the curriculum.
- Unit tests, quarterly and half yearly examination are conducted in our institution according to the academic calendar to check comprehension of the students as stated in the objectives of the curriculum. Extra classes are conducted if syllabus is not completed in prescribed time. Remedial classes are also conducted to improve the performance of students.
- Our institute uses well equipped classroom with the ICT facilities to make teaching learning process more efficient, learner centric and attractive curriculum delivery. Special guest lectures are also held in our institution.
- The college encourages the students to use online sites like N-LIST, e-PG Pathshala, NDL, NPTEL *etc.* to get relevant informations, regarding their subjects.
- The library of our institution has a large number of reading materials which are beneficial for both students as well as faculty members.
- Our college encourages faculty members to attend faculty development programs, orientation courses, seminars, workshops etc. to upgrade their skills for the effective delivery of curriculum.
- Our institution organizes geographical tour for the students of "Geography" so that the students can observe, analyse and gain information on various intricate aspects of their syllabus.

| File Description | Document |
|---|---|
| Link for Additional information | [View Document](#) |

**1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**

**Response:**

- The academic calendar is the back bone of teaching learning plan which is prepared by the senior faculty members of the institute in accordance with academic calendar of the higher education department and the affiliating university.
- The academic calendar possesses: annual working days, monthly working days, Sundays, holidays/vacations, semester breaks, internal examination plans for each class/semester, provisional date of practical examination and theory examination.
- The curriculum includes unit numbers, class hours, content of the curriculum to be covered, text books and reference books.
- The institution strictly follows the academic calendar. Each department of our institution monitors the quality of teaching learning process by evaluating the activities on regular basis such as analysis of the result of each examination.
- The academic calendar also provides special period of time for social and extracurricular activities based on environmental and other issues. It also includes the activities carried out by the NSS unit of our institution such as its 7 days camp.

| File Description | Document |
|---|---|
| Link for Additional information | [View Document](#) |

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Link for Additional information | [View Document](#) |

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 38.46

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 05

| File Description | Document |
|---|---|
| Institutional data in prescribed format | View Document |
| Link for Additional information | View Document |

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---|
| List of Add on /Certificate programs | View Document |

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response:** 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View Document |

## 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human**

**Values ,Environment and Sustainability into the Curriculum**

**Response:**

- Our institution has courses in their respective curriculum that integrates cross cutting themes related to the gender equality, environment sustainability, human values and professional ethics. We offer various programs that help to educate the students on these cross cutting themes as well.
- In many programs offered by our affiliating university, there are several topics which lead to sensitization towards the gender discrimination, human rights, social exclusion and women empowerment.
- We have environmental studies paper at UG level to enhance the knowledge about environmental issues and also to develop the sense of responsibility toward the environmental conservation, which is compulsory to be cleared in three years of graduation.
- Our college organizes several social events related to environment sustainability like Plantation, cleaning, check dam construction and spreads awareness through Street Plays, rallies *etc*. Many other activities are organized in the nearby villages by our NSS unit for the awareness of human values.
- Our institution encourages boys and girls to participate in all the sports and cultural activities. The institution also includes a functional women empowerment cell lead by the senior faculty member, which helps girls to deal with their issues in the society. Common rooms are available for girls in the institution with the proper amenities. An internal complaint committee is available to receive the complaints and give counseling related to it. Our Institution also organises various programs for woman health and their personal development.

| File Description | Document |
|---|---|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | [View Document](#) |

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 1.21

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 04 | 04 | 04 | 04 | 04 |

| File Description | Document |
|---|---|
| Programme / Curriculum/ Syllabus of the courses | [View Document](#) |
| MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship | [View Document](#) |

**1.3.3 Percentage of  students undertaking project  work/field work/ internships (Data for the latest completed academic year**

**Response:** 2.45

| 1.3.3.1 **Number of students undertaking project work/field work / internships** |
|---|
| Response: 32 |

| File Description | Document |
|---|---|
| List of programmes and number of students undertaking project work/field work/ /internships | [View Document](#) |
| Any additional information | [View Document](#) |

## 1.4 Feedback System

**1.4.1** *Institution obtains  feedback on the syllabus and its transaction at the institution from the following  stakeholders 1) Students  2)Teachers  3)Employers  4)Alumni*

**Response:** B. Any 3 of the above

| File Description | Document |
|---|---|
| Any additional information (Upload) | [View Document](#) |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | [View Document](#) |
| URL for stakeholder feedback report | [View Document](#) |

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

> **1.Feedback collected, analysed and action taken and feedback available on website**
> **2.Feedback collected, analysed and action has been taken**
> **3.Feedback collected and analysed**
> **4.Feedback collected**
> **5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

| File Description | Document |
| --- | --- |
| URL for feedback report | [View Document](#) |

# Criterion 2 - Teaching-learning and Evaluation

## 2.1 Student Enrollment and Profile

**2.1.1 Average Enrolment percentage (Average of last five years)**

**Response:** 67.36

2.1.1.1 **Number of students admitted year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1304 | 1109 | 1123 | 1105 | 1213 |

2.1.1.2 **Number of sanctioned seats year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1878 | 1853 | 1658 | 1658 | 1658 |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document] |
| Any additional information | [View Document] |

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

**Response:** 65.57

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 758 | 701 | 688 | 656 | 660 |

| File Description | Document |
|------------------|----------|
| Average percentage of seats filled against seats reserved | [View Document] |
| Any additional information | [View Document] |

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

**Response:**

After classroom interactions and internal examinations, the slow and advance learners are identified and then facilitated accordingly. Special attention is paid during classroom teaching to the students learning at a slower pace than the average students. Additional classes are run for the slow learners to resolve their problems/doubts. We explain the slow learners with the help of ICT, models, charts, *etc.* so as to increase their knowledge. For ICT based teaching PPTs, animations, real images, virtual images, *etc.* are used. Very slow learners are suggested to memorize the contents by repetitive writing.

Advance learners are suggested to follow the standard books from library and soft copies of e-books are also provided by the Professors. They are awakened towards competitive examinations like NET, SET, GATE, UPSC, PSC, *etc.* Information of webinars, seminars and conferences are also shared with them to keep them updated and upgraded. They are advised to use online e-resources such as N-LIST, e-PG Pathshala, SWAYAM Online Courses, National Digital Library *etc*. Advance learners of postgraduate level are encouraged to be ready for Ph.D. programme after completion of master programme. Officers of State Services and Union Services are also invited to motivate our students. Recently in the year 2021, two students of our college, namely Rajendra Markam and Guleshwar Markam, have been selected as Assistant professor in Zoology and Botany subjects respectively. Beside this, one student qualified NET examination in Economics and few students qualified SET examination.

| File Description | Document |
|---|---|
| Past link for additional Information | [View Document](#) |

**2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 54:1

| File Description | Document |
|---|---|
| Any additional information | [View Document](#) |

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

The focal point of our teaching learning methods is student. The college provides proficient learning experience to all the students. Doing practical is the most prominent way of experiential learning. Subject based practicals are conducted in the science faculty to realize the students about the scientific facts/principles. With the help of practical they verify the scientific laws and perform quantitative and qualitative analyses based on scientific laws/facts. In the same way, the students of geography are provided the practical knowledge.

Projects, seminars, assignments, field works, *etc.* are the effective ways of participative learning. Students of science faculty are given the opportunities of projects, seminars, assignments and field works. Social science students accomplish the projects based on survey/field work in various social aspects. Departmental seminars based on marketing strategies are organized for the students of commerce faculty.

Faculty members identify academically significant field visits and surveys and get them accomplished. Also, the students are motivated to participate in webinars, seminars and conferences. To develop the sense of social responsibilities in students is one of the prime target of education and therefore NSS unit of the college sensitize the students for social responsibilities through direct participation of volunteers in various social activities. Also, the students are encouraged to participate in national and state level competitive examinations. Problem solving skills are developed in students by providing them the negotiable difficulties. Various approaches are adapted by faculty members such as step by step solving methods, helping students to understand the problems, asking questions with the hint for its solution, isolating misconceptions by the mistakes of students, *etc.*

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

## 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

**Response:**

Various ICT tools such as interactive boards, overhead projectors (OHP) and computer based projectors are used by teachers as an interesting, effective and convenient way of teaching and learning process. Power Point Presentations and audio-visual lectures prepared by the teachers are very promising ways for better understanding of students. Smart classrooms and projectors are available in the college for the ICT based teaching learning process. Moreover, the teachers uses their smart phones as ICT based tools. Personal laptops are also used by teachers for teaching purpose.

During lockdown period, the classes were conducted through online mode only and thus the teachers widely used their smart phones for online classes *via* Google Meet, Zoom, Webex, *etc.* which helped us a lot in the smooth functioning of classes. Teachers demonstrated practicals through ICT based tools during that period. While using ICT tools, the teachers use many common as well as subject based softwares for the effective explanation.

Chemistry department uses ChemDraw and ChemSketch softwares to draw the structures of molecules, Gaussian View software to show the 3D structure of molecules and Origin software to draw and edit the graphs.

In the zoology department ICT is used extensively during museum specimen studies. The living animals are shown live on a large screen and then compared with museum specimen morphology. In the present time due to the ban in dissection of animals, the process of dissection of various animals is shown to students through ICT based teaching. ICT is also used to explain various biological process of life science. Similarly, the graphical representations of data, data analysis, diagram/picture study, map study, *etc.* are preferred by our teachers to be explained effectively through ICT. Also, the teachers suggest students to use online e-resources *viz.* N-LIST, e-PG Pathshala, SWAYAM Online Courses, National Digital Library, *etc*. ICT is also used by teachers to screen the lectures of famous Scientists/Professors/Experts from the institutes of National and International repute.

| File Description | Document |
|---|---|
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View Document |

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic  year )**

**Response:** 54:1

2.3.3.1 Number of mentors

Response: 24

| File Description | Document |
|---|---|
| Upload year wise, number of students enrolled and full time teachers on roll. | View Document |
| mentor/mentee ratio | View Document |
| Circulars pertaining to assigning mentors to mentees | View Document |

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 95.79

| File Description | Document |
|---|---|
| Year wise full time teachers and sanctioned posts for 5years(Data Template) | |
| List of the faculty members authenticated by the Head of HEI | |
| Any additional information | |

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**Response:** 22.18

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 03 | 03 | 05 | 08 | 06 |

| File Description | Document |
|---|---|
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template) | |
| Any additional information | |

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 4.21

2.4.3.1 **Total experience of full-time teachers**

Response: 101

| File Description | Document |
|---|---|
| List of Teachers including their PAN, designation, dept and experience details(Data Template) | |

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

Internal assessment is done in our college as per the instructions of affiliating University and Department of Higher Education, Chhattisgarh. It is done in the form of unit tests, assignments, seminars, projects, *etc.* which are conducted frequently to get the students ready for final examination. In order to this, half-yearly/per-annual examination is also held.

The unit test is preferably conducted after the completion of each unit. Before internal assessment, various components of the assessment process are explained to the students so that they can score good marks. The part of syllabus or theme for the assessment, seminar or project to be covered in internal examination is informed to the students.

To ensure the fair conduction of assessment two invigilators are assigned to each room. The corrected answer sheets are verified at random by HOD to ensure proper valuation and discrepancy is redressed immediately, if any. After assessment the answer sheets, projects or presentations are shared with students to know their mistakes. They are told about what is missing in their answer/manuscript/project/presentation and how they could have improved their marks. Experiment records are prepared by student for the lab-course and it is regularly checked.

After the assessment remedial classes are arranged for weak students. Due to continuous internal assessment students are becoming aware of their study and better result are being received.

| File Description | Document |
|---|---|
| Link for additional information | [View Document](#) |

**2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

**Response:**

Though, we have very transparent system for internal assessment, the students are properly addressed if any rightful grievance is there pertaining to the marks obtained in the internal assessment. The evaluated papers related to internal examination consisting of class tests, assignments, projects, *etc*. are returned to the students with detailed remarks and suggestions for the improvement.

Any query of students regarding the evaluation is thoroughly addressed by the respective teacher. First, the unsatisfied students are individually heard and then explained about their marks allotment by respective professor. If any mistake was done by Professor during valuation, it is rectified and the result is updated accordingly. In case the student is still unsatisfied with teacher's valuation, the matter is discussed and resolved by respective faculty in-charge of internal examination. An internal exam committee is formed at college level for the smooth and transparent conduction of examination and thus the problems of students

are finally attained by the committee, if not resolved at faculty in-charge level.

| File Description | Document |
|---|---|
| Link for additional information | [View Document](#) |

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

**Response:**

The course outcomes (COs) and programme outcomes (POs) for all programs running in the college are properly understood to all the teachers as well as students. Our college is committed to assist students in learning and practicing. The COs and POs are displayed on college's website to make our teachers and students aware about them. In the IQAC and staff meetings of the college the importance of POs are explained to the teachers. The COs are discussed with students by respective teachers at the starting of academic session first and then time to time as well.

In practical subjects, the students are realized the importance of their COs and POs in industrial analysis/testing/synthesis *via* practical mode. The POs are explained to students of first year of any programme when the academic session starts. The learning outcomes of the course/programme are periodically evaluated through unit tests and half-yearly examinations. Seminars, assignments, projects, field works, *etc.* are also performed in order to ensure the proper attainment of learning outcomes.

The results of internal assessments are analysed and tried to improve by understanding the problems of students. Also, to ensure the fulfillment of aims of these programs, various awareness activities are done by Career Guidance & Placement Cell in which the students are told about the scope of their programs and the correlation of nature of job with their programs.

| File Description | Document |
|---|---|
| Upload COs for all Programmes (exemplars from Glossary) | [View Document](#) |
| Upload any additional information | [View Document](#) |
| Past link for Additional information | [View Document](#) |

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

The attainment of program outcome and course outcomes are continuously evaluated at various

parameters. On the basis of results of internal and external examinations the course outcomes are directly evaluated. The results reflect the learning outcome of students and thus by analyzing the results, teachers identify the weaker and advance students and then treat them accordingly. The overall results indicate the program outcome in terms of knowledge. The attainment of course outcomes are also evaluated by seminars, assignments, projects, field works, *etc.* The POs are evaluated through employment as well.

The Career Guidance & Placement Cell keeps record of alumni who are appointed in different types of jobs and other employment. The cell is continuously working to make the students aware about the scope of their programs, recruitment procedures for different jobs and job openings at various places. The POs are also evaluated through up-gradation of students in higher studies. The teachers motivate the students to move towards higher studies like postgraduate programme for undergraduate students and Ph.D. programme for postgraduate students and also motivate them to prepare for competitive examinations like, NET, GATE, SET/SLET, UPSC, PSC, *etc*.

Another parameter for evaluation of POs is social awareness. One of the important objectives of all programs is to develop our students as socially aware and responsible citizens. Social awareness in the students is induced and evaluated by NSS unit. Our NSS volunteers have attained a Republic Day Camp (RDC), many Pre-Republic Day Camps (Pre-RDCs) and received a Governor's award in last five years. To ensure the attainment of COs and POs, the teachers are also evaluated by feedback system. A separate feedback for each teachers is received from students and then the teachers are suggested to mould themselves accordingly.

| File Description | Document |
| --- | --- |
| Paste link for Additional information | [View Document](#) |

**2.6.3 Average pass percentage of Students during last five years**

**Response:** 81.69

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 383 | 227 | 210 | 273 | 197 |

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 383     | 251     | 294     | 345     | 292     |

| File Description | Document |
|------------------|----------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View Document |
| Upload any additional information | View Document |
| Paste link for the annual report | View Document |

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:**

| File Description | Document |
|------------------|----------|
| Upload database of all currently enrolled students (Data Template) | View Document |

# Criterion 3 - Research, Innovations and Extension

## 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|------------------|----------|
| List of endowments / projects with details of grants | [View Document] |

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 4.17

3.1.2.1 **Number of teachers recognized as research guides**

Response: 01

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document] |

**3.1.3 Percentage of  departments having Research projects  funded by government and non government agencies during the last five years**

**Response:** 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

3.1.3.2 **Number of departments offering academic programes**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 12 | 11 | 11 | 11 | 11 |

| File Description | Document |
|------------------|----------|
| List of research projects and funding details | [View Document](#) |

## 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

Govt. Gundadhur P.G. College Kondagaon, located in the Bastar division which is backward in education & modern development, has been involved in various innovative activities for the students and teachers to bring the quality in education. It is always dedicated to develop and improve the abilities of its students and teachers through the available limited resources.

For the physical and intellectual growth of the students, the college organizes various activities such as yoga, sports, essay writing, painting, debate, speech, quiz competitions time-to-time. These platforms help the students to overcome their fear and the hesitation and also help them to groom their talent & hidden potentials.

For research and development work, a research center is established in the department of sociology under the supervision of Dr. Kiran Nuruti, which plays an important role for the welfare of backward and exploited tribes of Bastar region and also to get them achieve high status in the society.

The college has active units of NSS, Red Ribbon & Eco club. With the aim of bringing awareness to the society these units organize various programs like plantation, Swachchha Bharat Abhiyan, Blood Donation camps, Traffic rules & Road safety awareness and voter awareness programs time to time. Along with these activities a seven day's NSS camp is organized in the nearby rural areas every year. In the year 2018-19 the Mega NSS Camp was organized in village Bhongapal during 03.01.2019 to 09.01.2019 in collaboration with District administration in which all the educational institutes of district Kondagaon took part and the volunteers built two check dams on Lutra river at different locations. Initiatives were taken by our NSS volunteers to remove the superstitions and misconceptions prevailing in area through various cultural events like drama, nukkad natak *etc*.

The publication of the college magazine named "Srijan" has been restarted from the session 2020-21. Along with being a reflection of the academic, cultural and intellectual activities of the college, "Srijan" also reveals the creativity of students. Students' self written articles, poems etc. in Hindi, English and other local languages, are published in the magazine and thus it provides a platform for the

development of their literary and creative talent. By the use of books from well equipped college library the students get the knowledge of their subjects as well as of various fields like literature, fiction, science, general knowledge etc. By performing practicals in the laboratory they experience various scientific principles/laws and apply them in the quantitative and qualitative analysis and testing the general concepts of daily life. Various subject based and interdisciplinary workshops & webinars are organized for the information of current relevant topics to keep our students and faculty members updated.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document]() |

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

**Response:** 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---|
| List of workshops/seminars during last 5 years | [View Document]() |

## 3.3 Research Publications and Awards

**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**

**Response:** 3

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 03

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 01

| File Description | Document |
|---|---|
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc | <u>View Document</u> |
| Any additional information | <u>View Document</u> |
| URL to the research page on HEI website | <u>View Document</u> |

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

**Response:** 0.44

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 04 | 02 | 02 | 01 | 01 |

| File Description | Document |
|---|---|
| List of research papers by title, author, department, name and year of publication | <u>View Document</u> |
| Any additional information | <u>View Document</u> |

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.18

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 02 | 02 | 00 | 00 | 00 |

| File Description | Document |
|---|---|
| List books and chapters edited volumes/ books published | [View Document](#) |
| Any additional information | [View Document](#) |

## 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

Govt. Gundadhur P.G. College, Kondagaon is committed to inspire the students for the development of moral values, their sense of responsibilities and the total development of students. To achieve these goals our institution has National Service Scheme unit, Eco club, Ek Bharat Shreshtha Bharat Club, Student Welfare Committee, Women Harassment Prevention Committee. These committees work in full capacity to achieve these goals.

In the beginning of each session we strategize the extension and outreach program. Through various activities of NSS we inspire the students to perform the social responsibilities. Every year the 7 day's NSS camp is organized in the nearby selected village. In the camp, the NSS volunteers perform different social awareness activities like cleaning, nukkad natak, cultural programs etc. to make their social responsibilities fulfilled. Through the camp the young minds develop the sense of working together with society.

The institution organizes various activities on different occasions like Blood Donation, Swachchhata Abhiyan, Voter Awareness Campaingn, Road Safety Program etc. In association with various social organizations Bhoomkal Day is organized every year in the memory of Amar Shaheed Veer Gundadhur, the leader of the major tribal freedom revolt of Bastar region, so that the spirit of patriotism can be awakened among students.

To promote the democratic values National Voter's Day is celebrated every year on 25th of January. Plantation is done every year by the college family in which fruity and shady plants are seeded through Eco club and Greenery Committee. The message of environmental awareness is given by our volunteers and students though rally in nearby localities along with the plantation program.

Continuous work is done for the social change in the field of education, community empowerment and public health by various committees and cells of the institute. Under the Swachchha Bharat Abhiyan our college student and the volunteers regularly spread the message for the social awareness by cleaning various squares, roads, bus stop of the city and college campus.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response:** 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|------------------|----------|
| Number of awards for extension activities in last 5 year | [View Document](#) |

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response:** 57

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 42 | 03 | 03 | 04 | 05 |

| File Description | Document |
|------------------|----------|
| Reports of the event organized | [View Document](#) |
| Number of extension and outreach Programmes conducted with industry, community etc for the last five years | [View Document](#) |

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response:** 64.13

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration**

with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 3395 | 126 | 200 | 153 | 210 |

| File Description | Document |
|------------------|----------|
| Report of the event | View Document |
| Average percentage of students participating in extension activities with Govt or NGO etc | View Document |

## 3.5 Collaboration

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**Response:** 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|------------------|----------|
| Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship | View Document |

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**Response:** 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00      | 00      | 00      | 00      | 00      |

| File Description | Document |
|------------------|----------|
| e-Copies of the MoUs with institution/ industry/corporate houses | [View Document](#) |

# Criterion 4 - Infrastructure and Learning Resources

## 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The College has provided adequate physical and updated academic facilities as per the requirement of college and the need of the students. The specific location of the college provides pollution free and natural environment. The institute has a policy to meet requirement of each department/ administrative section in the form of infrastructure facilities available. The institute ensures adequate availability of physical infrastructure in the form of equipment, books, ICT facilities, consumables, furniture, teaching aids etc. The adequacy of infrastructure and physical facilitiesare as follows:

- There are 26 well ventilated class rooms with sufficient seating capacity and proper electrification Our institution comprises of 11 class rooms, 5 smart class room and 10 departmental class rooms.
- **Laboratories**: 6 labs (Chemistry, Botany, Zoology, Physics, Geography, Home Science)
- **Computer labs**: 01 lab with 16 computers.
- **Departments**: The College has 16 Departments for respective subjects
- **Staff Room** –01
- **Administrative Section**–03(Principal Chamber, Establishment section, Student section for Administrative activities)
- **UGC and IQAC SECTION-1**
- **Information and help desk–** The desk provides information about the different committees, the departments and their locations to the students/visitors throughout the year.
- **Amenities –**

a) Information boards– 5

b) R.O. supplemented drinking water points- 2

c) Waste management box- 12

d) First aid box- 02

e) Cafeteria for students and faculties

f) Parking zones separately demarcated for bicycle and two-wheelers.

g) CCTV- cameras at different points covering whole campus.

h) Separate common rooms with basic facilities for boys and girls.

i) Ramp for differently abled students.

j) WhatsApp group for students and staffs.

k) Identity Card for the students.

l) Online admission and examination form submission system.

m) Sports/coaching facilities for both outdoor and indoor games.

n) Separate washrooms for staff, boys and girls.

o) Central library with 41286 text books/reference books/e-books and subscripton of NLIST for free access of e-journals/e-books.

- **Following infrastructural facilities are available in the library building:**

a) Office/Chamber for Librarian

b) Main Library/book section

b) Reading room with proper ventilation

- **Seminar Hall - 01** :A.C. Seminar Hall with latest multimedia facilities for presentations, workshops and conferences meetings etc.

List of no. of classrooms in our institution-

| S. No. | Room No. | S. No. | Room No. |
|--------|----------|--------|----------|
| 1. | 06 (Hindi Dept. + Class) | 12. | 23(Home Science Dept. +Class) |
| 2. | 07(Economics Dept. + Class) | 13. | 24(Class) |
| 3. | 08(Computer Dept. + Class) | 14. | 25(Class) |
| 4. | 09(Class) | 15. | 26(Class) |
| 5. | 10(English Dept. + Class) | 16. | 28(Class) |
| 6. | 11(History Dept. + Class) | 17. | 29(Class) |
| 7. | 17(Geography Dept. + Class) | 18. | 30(Class) |
| 8. | 18 (Class) | 19. | 31(Class) |
| 9. | 19 (Class) | 20. | 32(Class) |
| 10. | 20 (Sociology Dept. +Class) | 21. | 34(Physics Dept. +Class) |
| 11. | 21(Commerce Dept. +Class) | | |

- **Smart class rooms** – 05 (Smart class room No.-04, 12, 13, 22, 27)
- **NSS Unit** :The college has one **NSS** unit consists of 100 volunteers (Boys & Girls).
- **Suggestion/Complaint Box** – Fixed at various spots in the college.

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The college has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extra-curricular activities and made available to students. Our Sports unit have track record of participation and winning matches at state level, inter university and National level tournaments. Many of our students have represented in the affiliating university teams at different levels. We have plenty of equipment necessary for all indoor and outdoor games. The college provides opportunity to the students for sports activities. The students participated in sector level, inter collegiate, state level, and inter university and National level tournaments. International Yoga Day is being observed in every year on 21st June.

**Specification about area/size, year of establishment and user rate**

| Field/ Sports | Facilities | Area/Size | Year of establishment | Us stu fa |
|---|---|---|---|---|
| Basketball | College court | 28m x 15m | 1996 | 25 |
| VolleyBall | College Hostel Ground | 18m x 9m | 1996 | 60 |
| Chess | Sports room and chess board | 5 Table | 1999 | 40 |
| Kabaddi | Ground and sports kit | 13m x 10m | 1990 | 50 |
| Kho-kho | Ground and sports kit | 27m x 16m | 1990 | 40 |
| Foot Ball | College Play Ground | 120 yard | 2000 | 40 |
| Cricket | College Play Ground | Circle 30 yard, boundary 90 yard | 2001 | 50 |
| Carrom Board | Sports room and Carrom board | 5 Table | 1999 | 20 |
| Badminton Court | College court | 13.4m x 6.1m | 2000 | 20 |
| Athletics | Short put, high jump Pole, javelin ,disc | 200m | 2001 | 30 |

**Specification of Gymnasium**: College provides facilities for sportsmen and players by providing various facilities. College has made provision for open gym 560 sq. feet. It has following gymnasium facilities.

1. Bench press exercise -1

2. Butter Fly Machine -1

3. Dumbbell set Rubber -6set

4. Flat Bench

5. Multipurpose Bench

6. Multi Gym STN

7. Dumbbell 7.5kg -2set

8. Weight Lifting rod -06

9. Skipping Rop-1

10. Twister-1

11. Push up Bar-02

12. Triceps rope-01

13. Vap rod-01

14. Lat rod

15. Chest expeder-01

**Cultural Motivation for students:-**

Our institution has a stage, where the students perform with their various talents.

| File Description | Document |
| --- | --- |
| Paste link for additional information | View Document |

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

**Response:** 22.22

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

| File Description | Document |
| --- | --- |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View Document |
| Upload any additional information | View Document |

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 97.96

**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 18.48521 | 14.94011 | 11.63875 | 111.45301 | 101.45506 |

| File Description | Document |
|------------------|----------|
| Upload Details of budget allocation, excluding salary during the last five years (Data Template) | [View Document](#) |
| Upload any additional information | [View Document](#) |

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

**Response:**

**Our institute does not have an Integrated Library Management System (ILMS).**

**4.2.2 The institution has subscription for the following e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

**Response:** A. Any 4 or more of the above

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template) | [View Document](#) |

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-**

**journals during the last five years (INR in Lakhs)**

**Response:** 247946.4

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 275081 | 450568 | 122619 | 249905 | 141559 |

| File Description | Document |
|------------------|----------|
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template) | View Document |
| Audited statements of accounts | View Document |

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access)  during the latest completed academic year**

**Response:** 0.3

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 4

| File Description | Document |
|------------------|----------|
| Details of library usage by teachers and students | View Document |

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

The college has well established mechanism for upgrading and deploying the information technology infrastructure. The institute frequently updates its IT facilities through various systems. For upgrading our institution 5 common classrooms are modified into smart class rooms, which will enhance interaction and increase student engagements in attaining knowledge.

Selected classrooms are given advanced equipments and other essential facilities like complete surveillance system, LCD projectors, proper furniture, etc. The college has 25 computers and 1 laptop with access to internet that are updated with latest versions of essential softwares. The computers are connected with LAN. For major disorder and damage, computer technicians and service providers are hired for the up

keeping and replacements. The steps like installation of antivirus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers.

The Wi-Fi facility is provided to all over campus for all stake holders in free of cost. From time to time the website is updated and monitored by the website committee. The IT facility has been used as one of our best practices. We prefer to share notices and informations with students and staff members through digital mode along with the classical ways of communication.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 65:1

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** E. < 05 MBPS

| File Description | Document |
|---|---|
| Upload any additional Information | [View Document](#) |
| Details of available bandwidth of internet connection in the Institution | [View Document](#) |

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 100.39

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 20 | 15 | 12 | 112 | 102 |

| File Description | Document |
|---|---|
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View Document](#) |
| Audited statements of accounts | [View Document](#) |

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The college has a system for the procurement, utilization and maintenance procedure for managing physical, academic and support facilities. This system is maintained by the faculty members of the institution and skilled staff. At college level, there are different committees to monitor the smooth functioning of the college. The seminar hall of the college is used for various programs and activities of college as well as in collaboration with other agencies such as hospitals, traffic police, mahila bal vikas vibhag and NGOsfor the benefit of our students.

**Procurement :-**

- Procurement policies are framed in accordance with the store purchase rules of govt. of Chhattisgarh to ensure economy, quality and transparency regarding competitive prices.
- Requisitions are invited by the principal from all the heads of departments for laboratory, library and sports goods.
- A purchase committee of senior professors is constituted by the principal.
- Tenders are invited from suppliers/dealers.
- The purchase committee goes through the tenders and finalizes the lowest price quotation.
- Purchased items are entered in the stock registers.

**Maintenance and utilization :-**

- Maintenance of the campus and the infrastructure of the college including the college building, classrooms, laboratories, hostels, seminar hall and gardens are done by the IQAC.
- The building committee looks after the maintenance works.

**Laboratory:-**

- Well-equipped laboratories are utilized for practicals.
- The college has laboratory maintenance funds taken from private students as- practical examination fees for all departments.
- Lab technicians, lab attendant and class-IV employees maintain equipment and cleanliness.
- Lab materials are purchased from the funds received from RUSA, UGC, Jan Bhagidari Samiti.
- Safety measures are mandatorily maintained.

**Classrooms:-**

- There are 26 well ventilated class rooms with sufficient seating capacity and proper electrification. Our institution comprises of 11 class rooms, 5 smart class room and 10 departmental class rooms.

- The time table committee ensures the availability of classrooms for teaching and extra-curricular activities.
- Classrooms are also utilized by external agency like VYAPAM for various competitive and recruitment exams.
- Cleanliness is maintained.
- Dustless chalk sticks are used to keep the environment of the classroom dust free.
- 05 classrooms are equipped with ICT facilities (LCD projector, Wi-Fi receiver).

**Library:-**

- The rich library has about 41,286 books.
- Online access to e-journals is provided through N-LIST consortia.
- Physical access is provided in the library.
- Books for UG students are issued in the central library and PG students have departmental libraries.
- A number of journals and magazines are also available.
- Students return the books before the examination and get an NOC.
- A spacious reading room is available for students.
- Verification and maintenance of books is done every year.

**Computers:-**

- There are total twenty five computers and one laptop. Out of twenty five computers 20 are for student's purpose and remaining are for academic and administrative purposes.
- The computer science department runs BCA courses.
- Information technology is taught at UG level in mathematics, physics and PG level in mathematics subjects.
- Maintenance of computer is done regularly as per requirement and major work is done during the vacation.
- Broadband FTTH internet is available and Wi-Fi units are also set up in the college.
- LAN and internet connectivity is regularly tested.
- Computer softwares are also upgraded by time to time.
- Website of the college is maintained regularly by AMC (Annual maintenance contract) and updated frequently by our faculty members.

**Sports:-**

- We have spacious gymnasium and a large play-ground which are well maintained and used optimally.
- College provides facilities for badminton, volley ball, basketball, table tennis, cricket.
- Play grounds are used round the year for practice.
- Sports items are issued to teams or individuals.
- Sports items are purchased as per the need and requisites provided by the sports officer.
- Fund is available as sports fee collected from each student at the time of admission.
- Maintenance of playground and infrastructure is done by college administration.

**Canteen:-**

- Canteen facility is available in college, utilized by the students and staff.
- Infrastructure to run the canteen is provided by college.
- Contract of canteen is given by inviting tenders.
- A canteen committee is constituted by the principal to ensure the quality of food and maintenance of cleanliness in canteen.

**Parking:-**

- College has ample space for parking of two wheelers of the students.
- There is separate space for parking of college staff's vehicles.

**Campus:-**

- Although major maintenance work of college premises is done by class-IV staff and the volunteers of NSS. All other students are also made aware about cleanliness of campus.
- Students of NSS along with staff members actively and frequently participate in cleanliness mission of campus.
- The green corners developed by individual departments are maintained by the concerned department.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

# Criterion 5 - Student Support and Progression

## 5.1 Student Support

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

**Response:** 45.44

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 685 | 543 | 522 | 424 | 497 |

| File Description | Document |
|------------------|----------|
| upload self attested letter with the list of students sanctioned scholarship | [View Document] |
| Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template) | [View Document] |

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

**Response:** 13.97

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 175 | 209 | 217 | 000 | 222 |

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template) | [View Document](#) |

## 5.1.3 Capacity building and skills enhancement initiatives  taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing  skills**

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Details of capability building and skills enhancement initiatives (Data Template) | [View Document](#) |
| Link to Institutional website | [View Document](#) |

## 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 4.72

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution  year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 103 | 39 | 72 | 35 | 32 |

| File Description | Document |
|---|---|
| Number of students benefited by guidance for competitive examinations and career counselling during the last five years | [View Document](#) |
| Any additional information | [View Document](#) |

## 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

**including sexual harassment and ragging cases**

      1.**Implementation of guidelines of statutory/regulatory bodies**
      2.**Organisation wide awareness and undertakings on policies with zero tolerance**
      3.**Mechanisms for submission of  online/offline students' grievances**
      4.**Timely redressal of the  grievances through appropriate committees**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View Document](#) |
| Details of student grievances including sexual harassment and ragging cases | [View Document](#) |

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 0.59

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 03 | 03 | 01 | 01 | 01 |

| File Description | Document |
|---|---|
| Self attested list of students placed | [View Document](#) |
| Details of student placement during the last five years (Data Template) | [View Document](#) |

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 75.72

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 290

| File Description | Document |
|---|---|
| Upload supporting data for student/alumni | [View Document](#) |
| Details of student progression to higher education (Data Template) | [View Document](#) |
| Any additional information | [View Document](#) |

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 4.71

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.*)) **year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 03 | 02 | 01 | 00 | 00 |

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 30 | 25 | 18 | 13 | 10 |

| File Description | Document |
|---|---|
| Upload supporting data for the same | [View Document](#) |
| Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template) | [View Document](#) |
| Any additional information | [View Document](#) |

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 27

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 04      | 08      | 08      | 03      | 04      |

| File Description | Document |
|------------------|----------|
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year | [View Document](#) |
| e-copies of award letters and certificates | [View Document](#) |

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

The students of Government Gundadhur P.G. College, Kondagaon has proper involvement and active participation in various types of programs organized by institute such as administrative activities, curricular activities and extra-curricular activities. Various types of committees have been formed in our college for the successful operation of curricular and extra-curricular activities:

**(i) Various Departmental Societies:**

There are many departmental societies like Chemical Society, Ramanujan Mathematical Society, Commerce Society and Social Science Council. These societies discuss various issues, breakthroughs, challenges, updates, *etc.* related to their respective subjects. The societies also celebrates various commemorative days related to their subjects such as National Science Day, International Mathematics day, World Environment day, Tobacco day, Ozone day, Hindi Diwas, *etc.* These committees organize various competition programs like Quiz, Speech, Essay Competition, Rangoli, Poster making, *etc.* on the occasion of any event.

**(iii) Eco Club:** Eco club is formed in the college in which President, Vice President, Secretary, Co-Secretary are nominated which works mainly for environmental protection and the responsibility of greenery and cleanliness of the college campus is taken.

**(iii) Red Ribbon Club:** Red ribbon club encourages students to learn about safe and healthy life style. The club also promotes for blood donation. It spreads the awareness for the control and prevention of HIV & AIDS. The Red ribbon club is a voluntary on-campus intervention program for students. Red ribbon club organizes various program such as educational competition, awareness campaigns and rallies related to human health.

**(IV) Sports Committee:** For physical and mental development of students a sports committee is there in the college. Different type of games like Kabaddi, Kho-Kho, Badminton, Carrom, Volleyball, Basketball, Archery, *etc*. are organized in the college. Many of our students have represented the college at university and state level games.

**(V) Cultural Committee:** Cultural committee is formed to provide the platforms to develop and groom the singing, dancing and acting potential in students.

**(VI) National Service Scheme:** A unit of National Service Scheme with 100 volunteers is established in our college in which the students get to learn about the social responsibilities, performing cultural programs, yoga, time management, art of speaking, public relation, *etc*. The personality development of the volunteers is done through regular activities and special camps. The entire program is conducted by committee formed under the leadership of Program Officer and NSS Dal-Nayak which built leadership among the volunteers. Many volunteers have been selected for RDC-parade and Pre-RDC and state level awards.

**(VI) Student Union:-**

Student Union is formed as per the guidelines and instruction of Higher Education Department of the state and Shaheed Mahendra Karma University Bastar, Jagdalpur for the welfare of the students.

**(VIII) Ek Bharat Shrestha Bharat (EBSB)**: Under this scheme, Government Gundadhur P.G. College, Kondagaon is paired with the Govt. Polytechnic Rajkot, Gujrat, to augment the spirit of mutual understanding and to celebrate the concept of 'Unity in Diversity' in the country. On 14th December

2019, Government Gundadhur P.G. College Kondagaon EBSB Club was inaugurated. It is composed of few faculty members and 50 interested and active students.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 33.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 51 | 35 | 15 | 44 | 24 |

| File Description | Document |
|---|---|
| Report of the event | [View Document](#) |
| Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) | [View Document](#) |

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

There is an Alumni Association that is contributing appreciably to the development of the institution through financial and other supports/services despite its recent establishment.

**Formation and Registration of Alumni Association:**

Alumni Association is recently established in our college. To make a better and stronger association of old passed out students with college, an Alumni Association was created on 17 February 2021 in presence of

94 Alumni of various batches.

**The goal of Alumni Association:**

The Alumni Association provides an interface for establishing link between the Alumni, staff and students of the institute. The Alumni Association aims to play an important role in the all around the development of the college.

**Purpose of the Alumni Association:**

Alumni Association purpose has following point wise purposes:

**1. Book donation:** Alumni Association donates old academic and competitive books. They also motivate others to donate their old books which are not used.

**2. Alumni Interaction:** Alumni association gives inspirations to the students to do better. Alumni are invited as resource person in various events for the guest lectures and panel discussion.

**3. Placement and career guidance Association:** Alumni share their experiences with the student regarding the career scope in various fields and help them to set their goals. Also, they guide them to establish their career.

**4. Alumni meet:** We at Government Gundadhur P.G. College, Kondagaon have a tradition of inviting Alumni for annual Alumni meet in the month of February, every year. In this meeting the Alumni get chance to re-connect with the classmates and old friends. They recall the memories of their college time and motivates to do something for the college.

**5. Promoting Institute's events:**

Alumni Association conducts various program at Govt. Gundadhur P.G. College Kondagaon such as Alumni Association promoted and inspired the NSS volunteer to spread the awareness among the peoples for Covid-19 Vaccination, Blood Donation and other activities. With the help of Alumni Association, vaccination Awareness Program 'Roko Toko' was done successfully in the month of July 2021.

**6. Social and moral support:**

Thus, the Alumni Association supports the students socially and morally. It results in overall development of the college and students.

**7. Financial Support:**

The alumni association is recently formed and the registration at registrar's office is under process. After registration bank account will be opened and the collected amount will be used for the development of college.

| File Description | Document |
| --- | --- |
| Paste link for additional information | [View Document](#) |

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

| File Description | Document |
| --- | --- |
| Upload any additional information | [View Document](#) |
| Link for any additional information | [View Document](#) |
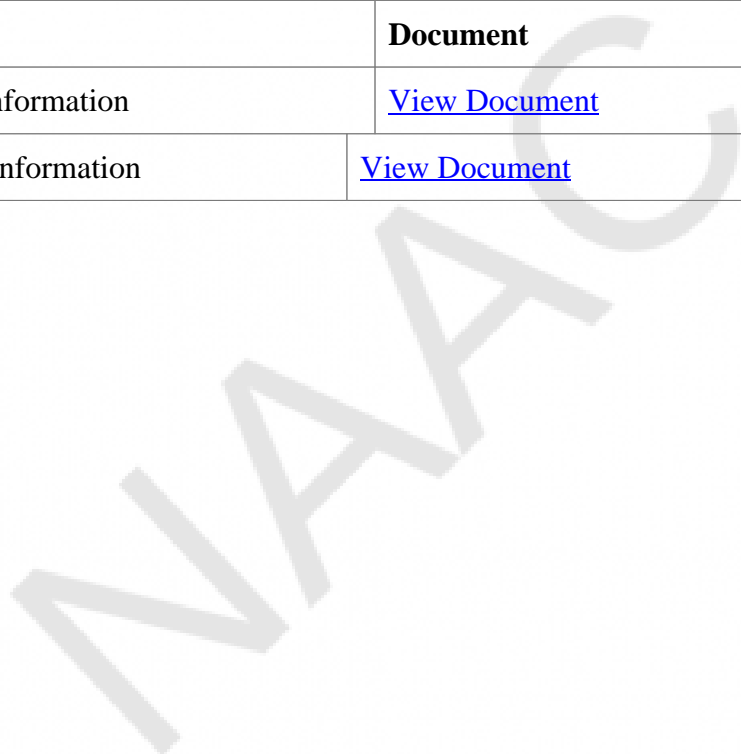
# Criterion 6 - Governance, Leadership and Management

## 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**Response:**

The Board of Governing Body of our college meets periodically through its IQAC and discuss about overall development of the College. The main focus of the Governing Body is to decide the overall infrastructure development, strategic plans, academics goals, vision of the college and ensure all its mission. The Governing body through IQAC recommends to ensure the following aims:

- A strategic function to adhere on the vision and mission of the college.
- Supervision, evaluation, recruitment of teaching and non-teaching employees.
- A set up dedicated for the quality and welfare of students and all employees.
- Optimal use of the funds and resources (including human recourse).

To achieve our vision we have a closer relation between the education and life of people and which is reflected in our mission statement too. The mission objectives cover intellectual growth, creative thinking, character building, enhancing scientific temperaments and environmental concerns as foundation stones of lifetime learning process. Students are encouraged and challenged to identify the problems in the society which make them competent to address these issues.

Research is being a prime concern of time and thus our students are encouraged to handle the micro project works so that they get motivated to step into higher education like Ph.D. programs which are having social relevance with scientific inputs. The college strives to serve the society with commitment, dedication and devotion with large number of students belonging to backward area. The college aims at providing quality education despite its limited human resource. We are growing in the research and thus in progress to increase the research centres for Ph.D. programs.

Both the vision and mission of the College are in tune with the objectives of the higher education policies of the Nation. Our vision of inclusive growth aims to reach out and help the major class of our students which are socially and economically backward. The students are motivated to join the NSS unit and various activities are performed *via* same unit to make our students aware and responsible towards the society.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**

**Response:**

- The functioning of college is decentralized through academic departments, IQAC, NSS and various other committees.
- In all the departments, the head of the department takes meeting with the professors of their related departments about the academic planning of the year, the co-curricular activities for students and the skill development of students. Professors are encouraged to execute the plan with their full potential.
- Meetings with students are organized twice a year by the head of the department and professors and discuss about the practical examination, annual examination, internal assessment, solution of syllabus and other problems. The students are asked for complaints and suggestions about the department.
- Faculty wise time table is made for the graduation and post-graduation programs in commerce, science and art faculties and it is monitored by Principal and IQAC. Subject wise time table is also prepared by each department for all the professors.
- The college prepares academic calendar for each academic session in which the schedules for admission, formation of student union, examination, vacation and various events are mentioned for the smooth functioning of system.
- Major decisions of the college are taken by staff council to ensure best output.

| File Description | Document |
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| Paste link for additional information | [View Document](#) |

## 6.2 Strategy Development and Deployment

**6.2.1 The institutional Strategic / Perspective plan is effectively deployed**

**Response:**

- College is moving forward strategically for its growth. For the overall growth of college, various strategies/plans are being opted. One of the prime plans is to develop the college for research activities. Though, we were involved in research, we had only one Ph.D. supervisor and related research centre (in Sociology). Two more departments (Economics and Chemistry) had Assistant Professors who were eligible for Ph.D. supervision. We planned to get research centres and Ph.D. Supervisor-ship for both the departments and their related eligible Assistant Professors and motivated all the professors to involve in research. To fulfill this aim, initially we subscribed few offline Journals but it was not cost efficient for us to cover the subscription of good number of journals so switched to e-journals of different subjects *via* N-List. We also purchased practical related equipment for Chemistry Department to facilitate the research. Both eligible professors applied for Ph.D. Supervisor in Shaheed Mahendra Karma University, Bastar, Jagdalpur.
- As a consequence, we got approval for research centres in Economics and Chemistry and thus we have three approved research centres now. Three Ph.D. scholars are registered in Sociology under the supervision of Dr. Kiran Nuruti. Ph.D. Supervisor approval is awaited for other two faculty members and we are hoping to get it soon. Also, one Assistant Professor (Mr. Purohit Kumar Sori) has been registered for Ph.D. degree. We published few papers also in national and international

journals.

| File Description | Document |
|---|---|
| strategic Plan and deployment documents on the website | View Document |
| Paste link for additional information | View Document |

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**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

**Response:**

Our college is governed as per the Chhattisgarh Higher Education Department and University Grants Commission (UGC).

- For the various activities, the college has heads of various departments, library and office under Principal. Under the HOD'S there are Assistant Professors, lab in-charge and lab technician.
- Librarian controls library with the help of Book Lifter. Books are arranged subject-wise. The books are distributed to students. College has a good collection of books of subjects, literature, current affairs and general knowledge and books are purchased every. The records of existing books and their issuance are maintained properly.
- Principal is the head of administrative section of college. Head clerk i.e. assistant grade-1 is responsible to maintain all the office records. The principal ensures timely completion of all responsibilities like salary payment, updating the service book, payment of arrear, maintenance of financial records, admission and examination etc. Office is divided into two section as establishment section/account section and student section. All the departments are supported by supporting staff.
- Regular posts are filled directly by government and the vacant posts are filled by college either as Guest Lecturer (Govt. funded) or as JBS Teacher (College committee funded). The selection is based on merit list prepared on the basis of marks of Master program, NET, SET/SLET, M.Phil. and Ph.D. and full transparency is adopted in the selection procedure.
- Various committees are formed for the planning and execution of academic, administrative, financial and extra-curricular activities. Each committee has an in-charge and its members. These committees include Student Union, Anti Ragging Cell, Cyber Crime Committee, Grievance Redressal Committee, Purchasing Committee, Cultural Committee, Help Desk Committee, Red Ribbon Committee, Amalgamated Fund Committee, *etc*. Objectives of these committees are the smooth and efficient functioning of college in systematic and proper ways.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |
| Link to Organogram of the Institution webpage | [View Document](#) |

**6.2.3 Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Screen shots of user interfaces | [View Document](#) |
| Details of implementation of e-governance in areas of operation, Administration etc | [View Document](#) |

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

We have various welfare schemes for teaching and non-teaching staff and high priority is given to the implementation of those schemes in the favor of our employees. Such schemes include Group Insurance, Medical Coverage, Casual Leave (C.L), Earned Leave (E.L), Festival Vacation Leave, Summer Vacation Leave, Winter Vacation Leave, Paternity Leave, Maternity Leave, Provident Fund, Gratuity, Pension System *etc.*

All vacations for academic staff such as Summer Vacation, Winter Vacation, Diwali Vacation *etc.* are availed by respective staff. Since the college doesn't have its residential quarters, efforts are made to get them allot government quarters by district administration and consequently total five employees have government quarters. Also, newspapers and library facility are also allowed to be used by employees for their knowledge and personality development.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00      | 00      | 00      | 00      | 00      |

| File Description | Document |
|------------------|----------|
| Details of teachers provided with financial support to attend conference, workshops etc during the last five years | [View Document](#) |

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 00      | 00      | 00      | 00      | 00      |

| File Description | Document |
|------------------|----------|
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff | [View Document](#) |

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 10.41

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 04 | 04 | 01 | 02 | 01 |

| File Description | Document |
|------------------|----------|
| Upload any additional information | [View Document](#) |
| Details of teachers attending professional development programmes during the last five years | [View Document](#) |

## 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

Performance Appraisal System for Teaching and Non-Teaching Staff in the college

Job responsibilities and performance expectations are properly understood to all employees and they are motivated to fulfill the objectives by evaluating them based on their performance.

- The performance based appraisal and evaluation system is applicable to all the teaching staff of the college as per UGC's norms. It is carried out in a systematic way with proper format at the end of each academic year. The evaluation is based on Academic Performance Index (API) which includes academic activities, research activities, co-curricular and extra-curricular activities. The performance is evaluated at multilevel. It is first evaluated by Principal of the college, then by Additional Director, Regional Office of Higher Education and then finally by Commissioner, Directorate of Higher Education, Chhattisgarh.
- Non-Teaching staff including Lab Technicians, Lab Attendant, Assistant Grade-I, II, III and class-IV are assessed as per college performance indicators. They are first evaluated by Principal of the college and then the confidential report is sent to Commissioner, Directorate of Higher Education, Chhattisgarh for evaluation.
- Promotion of teaching and non-teaching staff is based on their performance.

| File Description | Document | |
|------------------|----------|--|
| Paste link for additional information | [View Document](#) | |

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit

is as follows:

- Internal audit is a continuous process which is done after each financial year. Physical verification is carries out by college itself in the initial stage of the internal audit. Then internal finance committee verifies the financial data and physical items. Purchase Registers and stock registers are physically checked.
- The internal audit of every department is done for clarity, authenticity, transparency and financial accuracy. Income/Expenditure is closely monitored from Bursar.
- The college internal audit follows the strategy of restraint as far as the expenditure is concerned. The Institution has formed a Purchase Committee for the purpose which opts a proper procedure for purchases. First tenders are published in news papers, then quotations are invited in sealed envelopes, prices comparison chart is prepared and finally work order is given to lowest price quoting firm.
- External audit is done for the funds received from external agencies like UGC, RUSA and JBS (Jan Bhagidari Samiti) Fund. After utilizing the fund, utilization certificate is received, then after completion of project it is audited by Chartered Accountant and finally audit report is submitted to concerned agency. In our college, UGC audit was done during the month of December, 2017 and RUSA audit was done during the months of September 2015, February 2021 and October 2021.During audit, the vouchers and records are properly checked and verified.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 88.93

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 23.95303 | 26.17349 | 16.93496 | 18.05690 | 3.81580 |

| File Description | Document |
|---|---|
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years | [View Document](#) |
| Annual statements of accounts | [View Document](#) |

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

The college has proper mechanism to ensure the effective and efficient use of available funds and resources. College receives proposals from different Departments/Units involving all the teaching and non-teaching members of college. The college is having a well-defined and systematic procedure for effective and optimal usage of available resources, infrastructure and other facilities. The resource utilization and fund mobilization are monitored regularly by the head of the institution through statutory committees.

  All the financial resolutions of college are regulated and recommended by the different committee members. The final decision is taken in governing body meeting before the starting of new academic session. Principal issues letter to all department for the tentative budget of the expenditure estimation for new academic session. After getting the proposals from different Department/Units including Sports, Library *etc*. the Principal call a meeting for the approval of proposals. The meeting involves all HODs, various committee in-charges, account in-charge, head clerk and Principal. The final commutative proposal is then forwarded to the governing body of the college. The governing body decides the final amount of expenditure and deploy it to various departments/committees of the college. If the expense of any proposed work is less than Rs. 50,000/- then Principal directly permits to utilize the fund and if it's more than Rs. 50,000/- then tender is issued.  The major source of fund is the fee collected from students in Jan Bhagidari Samiti (JBS) head. All the expenditures are made by respective departments without compromising the quality.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

IQAC is contributing significantly in the overall development of college. It first finds the need of college in terms of quality in education, infrastructure development, resource development, welfare of students & employees, updation & up-gradation of system, *etc.* and then decides its priorities due to its limited funds. Based on IQAC recommendations, we have established smart classes, enriched our library, modernized our laboratories, developed infrastructure for students and staff, maintained our campus green, neat & clean, student friendly system, etc.

It was observed that the college belongs to the tribal area and most of the students are from Hindi medium and also, they have very poor knowledge of Computer Applications. Realising the importance of English language and computer literacy in current scenario the IQAC suggested to conduct skill/personality development programs based on Spoken English and Computer Literacy for students. These two practices recommended by IQAC are mentioned below:

## 1. Basic Computer classes

In our college the students have very poor knowledge of Computer Applications and computer literacy. So, the IQAC realized that in current scenario the Computer Literacy is must in day to day life. So, the interested students of all streams were listed out, registered and given training for basic knowledge of computer. Mr. Ravi Suryavanshi, Guest Lecturer (Computer Science) took computer literacy classes. The students were trained for mainly MS Office (Word, Excel and PowerPoint), e-mail and online form filling. After the training, the students became able to handle their email, operate computer for general purpose like preparing any contents & reports in MS-Word, filling online forms *etc*.

## 2. Promotion of basic knowledge of English and English spoken classes

As most of our students are from Hindi medium and they are generally afraid of English language. To remove the fear of English and to motivate them to be friendly with this language it was decided by IQAC to give them English spoken training. In this program, students are given training for spoken English by Mrs. Rupa Sori, Assistant Professor (English). They were taught and plasticized for common sentences of English used in our daily life, basic knowledge of tense, voice and narration, application/letter writing, *etc*. At the end of program, the students were interviewed to check the benefit of program and a fair amount of improvement was observed in their English proficiency as well as confidence. It enhanced the soft skill of students and removed the hesitation inside them.

| File Description | Document |
| --- | --- |
| Paste link for additional information | [View Document](#) |

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

Two major reforms in teaching learning process by IQAC are reflected by following examples:

**1. Use of ICT:**

- IQAC motivates for ICT based teaching learning including use of Power Point Presentations and audio-visual lectures for better understanding of students.
- Six smart classrooms have been developed and sufficient projectors have also been made available to facilitate the ICT based teaching learning process.
- Seminars and webinars are organized *via* online communication platform in relevance to the educational needs, futuristic view and over all development of the students. In order to this, one International and one National webinars were organized.
- Students are advised to use online e-resources such as N-LIST, e-PG Pathshala, SWAYAM Online

Courses, National Digital Library, *etc.*

## 2. Innovative Teaching:

- IQAC suggests innovative teaching learning methods such as Field works, Project works and Demonstrations.
- Students of All the Master programs are guided to make projects and presentations on various topics of subject to enhance the knowledge of subject and to develop the writing skill so that they can be benefited if registered for Ph.D.
- For project, they are taught how to prepare objective, hypothesis and methodologies.
- They are also taught how to prepare questionnaire for survey.
- Students are informed about fundamental tools in research such as research articles, journals, references, Sodhganga, e-SodhSindhu *etc.* and their uses.

| File Description | Document |
|---|---|
| Paste link for additional information | View Document |

**6.5.3 Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Upload details of Quality assurance initiatives of the institution | View Document |
| Upload any additional information | View Document |
| Paste web link of Annual reports of Institution | View Document |

# Criterion 7 - Institutional Values and Best Practices

## 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

The gender equity is promoted and maintained among staff members. Gender equality is also kept in mind while allocating any responsibility to staff members. Even the major responsibilities like superintendent of examination, admission in-charge are given to male as well as female staff members. All the employees are instructed to be gender sensitized in their action as well as behaviour. Also, NSS organizes various programs/activities on women safety, awareness and equality.

Women Empowerment and Harassment Protection Cell is there to ensure the protection of women's right and prevent their harassment. Women safety is a serious concern at any college campus and thus the safety of girl students is also at top priority in our college. It is a common occurrence in rural areas that most of the students come out of their villages for the first time in their life for higher education. College provides a comprehensive range of security and amenity especially for the girl students. For this purpose, the college buildings have been equipped with CCTV cameras.

The Women Empowerment and Harassment Protection Cell organizes seminar for women's awareness time to time. The cell organizes women's day as a big occasion to spread the awareness among the women and boost up their moral. Girl students are given regular information about their rights, sexual assault and its prevention so that they become more aware and alert and do not hesitate in taking preventive and safety actions in case if such disdainful circumstances are encountered in their lives. Because of proper guideline and spreading of awareness no any unpleasant case regarding women appeared in recent years. A legal cell helpdesk is also there to help the students in case of any harassment.

| File Description | Document |
|---|---|
| Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | [View Document](#) |
| Link for annual gender sensitization action plan | [View Document](#) |

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

| File Description | Document |
|---|---|
| Any other relevant information | [View Document](#) |

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste  management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

- For solid waste management, dustbins are kept at galleries throughout the college builds, offices and departments. All the staff members and students are advised to use dustbins to manage the solid wastes. Also, the colour coded dustbins are installed in open campus. Green coloured dustbins are used for wet and biodegradable wastes (though very less in campus) such as wastage of lunch box, canteen's items, papers, *etc.* Blue dustbins are used for disposal of non-biodegradable wastes such as plastic wrappers and plastic items, however the single use plastic is ban in campus to minimize the plastic waste.
- Emptying and cleaning of the dustbins are done every day. The wastage of dustbins are handed over to Municipal Corporation for recycling. The Municipal Corporation collects the wastes every day.
- The college has no scope for biomedical waste, e-waste and radioactive waste.
- Plenty of chemicals are released from chemistry laboratory which can be potentially dangerous if combine with drainage system and contaminate the water. Thus, to avoid the surface water contamination from hazardous chemicals released from the chemistry laboratory, a soak-pit is established outside the lab. The soak-pit is directly connected with the drainage system of chemistry lab.

| File Description | Document |
|---|---|
| Any other relevant information | [View Document](#) |
| Link for Geotagged photographs of the facilities | [View Document](#) |

**7.1.4 Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**

4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Any other relevant information | [View Document](#) |

### 7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Various policy documents / decisions circulated for implementation | [View Document](#) |
| Link for any other relevant information | [View Document](#) |

### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

**Response:** A. Any 4 or all of the above

| File Description | Document |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | [View Document](#) |
| Certification by the auditing agency | [View Document](#) |
| Link for any other relevant information | [View Document](#) |

### 7.1.7 The Institution has disabled-friendly,  barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**

2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** A. Any 4 or all of the above

| File Description | Document |
|---|---|
| Policy documents and information brochures on the support to be provided | <u>View Document</u> |
| Any other relevant information | <u>View Document</u> |
| Link for any other relevant information | <u>View Document</u> |

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

- "Preamble of the constitution" is displayed on the college building to spread the unity, tolerance and harmony towards various diversities such as cultural, regional, linguistic, communal, *etc.* Also, on the occasion of constitution day on 26th November all the students and employees take oath to follow the preamble of constitution.
- "Ek Bharat Shresht Bharat" programme is being run for the cultural exchanged. Our college is connected with Gujarat state and thus the students were informed about the culture, language and traditions of Gujarat State. Various programs are also organized under same scheme such as on 11.01.2020 oaths were taken in Gujrati language to avoid the single use plastic, to preserve water and to be dedicated to national unity. Garba dance event was organized at college on 29/01/2020.
- We celebrate the National Unity Day on 31st October on the occasion of Birth anniversary of 1st wise primeminister of India Sardar Vallabh Bhai Patel to spread the message of national unity. For example, on 31.10.2019 the message of unity is given by making a human (student) chain in the shape of word "**UNITY**".
- Every year on 2nd October, the birth anniversary of Mahatma Gandhi, message of harmony is spread and the students are sensitized against the untouchability.
- At various occasions we spread the message of tolerance and harmony like in annual function of session 2018-2019, a special program was performed by a group of students in which the students wore the specific dresses of different states and they gave the message of cultural, regional and linguistic unity in the language of associated states.
- Every year during the celebration of Independence Day and Republic Day the students and employees are sensitized towards the values, rights, duties and responsibilities towards the constitutional obligations.

| File Description | Document |
|---|---|
| Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View Document](#) |

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

- Every year on the occasion of anti-corruption day, all the employees and students take oath for not taking or giving bribe to prevent the corruption.
- A discipline committee is there to maintain the discipline among staff and students. It upholds the moral values and ensure to comply with rules and regulations.
- "Lok Seva Guarantee" scheme is applicable in our college under which we ensure the timely completion of any duty. The time limit for each activity is displayed at the entrance of main building for the stakeholders.
- A "Right to Information Cell" is there to maintain the transparency in work. It forewarns the staff to perform their duties honestly and according to the rules.
- Anti-Ragging Committee is there to prevent the rights and freedom of junior students.
- Women Empowerment and Women Harassment Protect Cell is established in order to sensitize the staff and students for gender equality and prevent their harassment.
- To sensitize the staff and students towards environmental responsibilities several activities like plantation, cleaning, electricity saving and water saving campaigns are conducted and an Eco Club dedicated to environment protection is also formed.
- To sensitize the students and staff towards social responsibilities, a very active NSS unit is there. It motives them for social responsibilities and awareness such as cleanness, environmental protection, awareness on pandemic, awareness on vaccination, self-dependence, *etc*.
- Election is the most valuable part of democracy and thus maximum participation and awareness of voters is very important thing. For the voting right and awareness among college students and common people, there is a Systematic Voters' Education and Electoral Participation (SVEEP) cell in our organisation. Also, since most of our students are above 18 years we organise SVEEP programs to motivate them to be added in voter's list and ensure their voting along with their parents and neighbours to make our democratic values stronger.

| File Description | Document |
|---|---|
| Link for details of activities that inculcate values necessary to render students in to responsible citizens | [View Document](#) |

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims | [View Document]() |
| Code of ethics policy document | [View Document]() |

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

We celebrate various commemorative days, events, festivals at our college campus. Students are realized the importance of such programs and they are encouraged to participate. The motives behind such events are to keep our students updated and make them aware about important events. Yoga-day is celebrated on 21st June to make our staff and students healthy and immune by such practices.

Every year World Environment Day and World Ozone Day are celebrated on 5th June and 16th September, respectively, to make our students and staff members aware about the environmental issues and their possible role in its protection. Hindi Diwas and Chhattishgarhi Rajbhasha Diwas are celebrated to promote Hindi and local languages among students. Bhumkal Diwas is celebrated to recall the contribution of local rebel Amar Shheed Veer Gundadhur in freedom fight. Independence Day and Republic Day are celebrated on 15th August and 26th January of every year to develop the patriotism, to realise the importance of freedom, to pay the respect to our martyrs and to maintain the unity and harmony. Birth anniversaries of freedom fighters like Mahatma Gandhi (2nd October), Subhash Chandra Bose (23rd January), Vallabh Bhai Patel (31st October), *etc.* are also celebrated with same motives.

As AIDS is incurable and transmissible decease, awareness about its protection is must among youth and thus AIDS day is organized on 1st December of every year. At this occasion essay writing, painting and rangoli competitions are held. To develop the scientific temperament and interest in the science and to raise the awareness among the students we celebrate National Science Day on 28th February and Mathematics Day on 22nd December, every year. Women's day is celebrated on 8th March of every year in order to make our girl students and women staff members aware about the sexual harassment any disgraceful act against them. The aim of this program is to boost up their moral, realize their potential and make them bold to raise the voice against any wrongful act against them. Several other national and international commemorative days, events and festivals are also celebrated/organized.

| File Description | Document |
|---|---|
| Link for Geotagged photographs of some of the events | [View Document](#) |
| Link for Annual report of the celebrations and commemorative events for the last five years | [View Document](#) |

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Practice-1**

1. **Title of the Practice-**Promotion of use of Information Technology
2. **Objectives of the Practice-** (A) To upgrade the students for digital age (B) To provide information easily *via* online mode
3. **The Context-** The college is very sensible for its students especially who are coming from the remote areas of Kondagaon district. Many times, it is unnecessary for them to come to college for various information such as admission date, merit list, class starting date, exam date, *etc.* As these information can be received on fingertips *via* smart phone or computers at their home itself, they are bound to visit the college campus. Also, we feel them to be upgraded with digital age. Therefore, we started the use of Information Technology in our system.
4. **The Practice-** Information regarding courses offered, merit lists for admission in different courses, required documents and fee for admission, notices regarding annual exam, semester exam, practical exam and various other activities are uploaded time to time on college's website (www.ggckondagaon.in). Also, WhatsApp groups are formed courserwise/classwise to provide the information regarding various activities/events. Moreover, list of contact numbers of all the faculty members and allied staff members is shared with students along with their liabilities.
5. **Evidence of success-** This practice not only induced students for proper use of mobile/technology but assisted them to get important information timely and without any exertion also. The practice helped our students as well as college administration alot during lockdown period. We could approach our students easily due to this practice and provide all updates regarding their examinations and other events online. The online facilitation helped us in maintaining the minimum physical contacts and thus our students and staff members were negligibly affected by the Covid-19 disease, no Covid-19 explosion was observed among the students and staff members. Because of this practice, we could successfully complete the annual and semester examinations while providing online question paper and format of answer sheet, despite the students belonging to tribal and backward region.
6. **Problems Encountered and Resources Required-** Though, the practice looks very common for institutes belonging to urban area but it was really very challenging for the institute which is situated in remote, backward and tribal area. The major problem we encountered during this practice was that many students had no smart phone with them. As a solution of this problem, they were suggested to use their family member's or neighbour's phone once in a day to watch any updates in college website. Network issue was another major problem, especially during the

lockdown, so they were suggested to search the location for network in nearby area and then check the institute's website and WhatsApp group daily.

**Practice-2**

1. **Title of the Practice-** Save Electricity
2. **Objectives of the Practice-** (A) Optimum use of electricity. (B) To reduce the power consumption charges. (C) To minimise the utilization of coal used in production of electricity as their sources are limited. (D) To minimise the pollution due to burning of coal.
3. **The Context-** As we know, we are getting electricity at the cost of heavy pollution due to the burning of coal used in the production of electricity. In Chhattisgarh state, the electricity is produced by thermal power plants predominantly which releases significant amount of carbon dioxide causing global warming. Also, the sources of coal are limited and thus they must be used properly for the long term usage. By the use of proper electricity we would be able to minimize our power consumption charges as well.
4. **The Practice-** All the bulbs and tube lights are replaced by LED lights to save the electricity. Also, all the students and employees are given instructions to avoid the unnecessary usage of lights, fans or any other electric device. Notices are stuck at every switch board to put the switches off when not in use. While procuring any electronic devices, low power consumption devices are preferred.
5. **Evidence of success-** Success of our attempts is reflected by significantly reduction in power consumption revealed by data sheet of power consumption in college in last five years. In the calendar years 2017, 2018 and 2019 the total power consumption were 10668, 12609 and 23756 units, respectively while after our practice started from January 2020, the total power consumption in the calendar year 2020 is reduced to 6,655 units and the same in the current calendar year 2021 (till November) it is just 7420. It clearly reveals that our efforts proved fruitful. And obviously, by reducing the power utility we are playing our part positively in the prevention of coal and protection of environment as well.
6. **Problems Encountered and Resources Required**- First, we planned to install solar panels for proper saving of electricity but lack of fund was one of the main issues and thus finally planned to replace all the bulbs/tube lights with LED lights. The college management understood the importance of practice and implemented the plan. Also, it took a lot of efforts to habituate the staff members and students for putting the light/power devices off when not in use. Staff members and students were threatened to impose fine if the instructions are not followed properly.

| File Description | Document |
|---|---|
| Link for Best practices in the Institutional web site | [View Document](#) |

## 7.3 Institutional Distinctiveness

**7.3.1 Portray  the performance of the Institution in one area distinctive to its priority and thrust**

**within 1000 words**

**Response:**

Kondagaon is a backward area in terms of education as well as socio-economic condition of its people. It belongs to a remote area of Chhattisgarh and it has been affected by Naxal problem for a long time. Therefore, the students need to be educated with the sense of social responsibility so that they can uplift their community. Thus, the education along with the sensitization for social services is our distinctiveness which is led by NSS unit of our college. We want to bring the youth in mainstream and keep them engaged in productive way. We are determined to groom our students for social services along with providing the quality education. For this purpose, our NSS unit has been continuously working on various social micro-projects, few are mentioned below:

With the help of district administration, the NSS unit organized 7 days residential camp during 03.01.2019 to 09.01.2019 at far remote area Bhongapal which is covered with dense forest, lacking the resources of communication and transport, educationally backward, affected by malnutrition and badly affected by Naxal problem. During the camp, the villagers were given information regarding healthy diets and related government schemes especially for pregnant women and children. They were motivated for education including girl's education. Also, two check dams of sand bags at different locations were constructed on Lutra River at same village during the camp.

In collaboration with UNICEF, the NSS unit organized special camps on 12 villages and made them aware regarding child labour, child trafficking, offences against children and rights of children. Also, **Blue Brigade** was formed by NSS volunteers who spread awareness on domestic violence, good touch bad touch, malnutrition and tri-colour meal *via* rally, poster parade, wall writing and street drama.

NSS unit also organized several programs regarding Covid-19. During lockdown, the NSS volunteers at their own villages run awareness programs on social distancing, sanitizing, mask wearing and hand washing *via* wall writing and social media also. They also distributed mask and sanitizer to villagers. The NSS unit along with Sathi Samaj Sevi Sanstha (NGO) and UNICEF run a "Roko aur Toko" campaign in which the peoples without mask on road/market were stopped and requested to wear the mask and to remove the misperception regarding vaccine. The NSS volunteers visited door-to-door, recorded the statements of vaccinated people and propagated their experience through social media to motivate the feared/misguided people.

At several occasions, the NSS volunteers do cleaning at college campus as well as public places to give the message to keep our surrounding clean. NSS unit frequently organizes such cleaning activities. It also aware the people to minimize the use of single plastic. Under "Abdul Kalam Quality Education" scheme, the children of highly Naxal affected villages Bontikanera, Arungula and Kongud were motivated by NSS unit for education.

The college also shows its sensibility towards social responsibilities time to time. As income of common people was severely affected during lockdown and most of our students belong to economically poor families, the college committee waived off the 50% of admission fee to all the students so that they can continue their study. Professors of the college also support financially to the poor students in the form of fee payment and book donation.

Due to our sincere efforts, our NSS volunteers have attained a Republic Day Camp (RDC), many Pre-

Republic Day Camps (Pre-RDCs) and received a Governor's award also. Thus, the **'Social Service Along with Education'** is our distinctiveness.

| File Description | Document |
| --- | --- |
| Link for appropriate web in the Institutional website | [View Document](#) |

# 5. CONCLUSION

## Additional Information :

Regardless of limited resources and facilities, and poor educational background of students, the Govt. Gundadhur P.G. College, Kondagaon is committed for quality education. Along with increasing the postgraduate programs gradually, we have progressed to have three university recognized research centres. Though, having research centres for just three subjects look extremely poor in national scenario but the picture of Bastar division is very much different. It is worth to mention here that the research centre of Chemistry in college is the only research centre of science faculty of the affiliating university. Also, the research centre of Economics in college is the only research centre of Economics subject in the University. Despite of several adverse factors for educational growth of the students in such a remote, tribal and naxal-affected area, we are trying our best to embellish the career of our stakeholders and make them responsible citizen.

## Concluding Remarks :

- Our college adopts proper planning for effective curriculum delivery. It follows the academic calendar for the smooth functioning of curricular, co-curricular and extra-curricular activities. It puts all efforts to inculcate the human values among students.
- The college has well defined student centric education system. The college is highly dedicated for the all-around development of its stakeholders.
- The college is putting considerable efforts to move forward in research activities. Research centres in three subjects have been recognized by the affiliating university.
- It has a fairly good infrastructure. It has proper classrooms (including smart classrooms), a seminar hall with ICT facility, a big playground, a gym, laboratories, *etc*.
- The library lends itself to a quiet and reflective ambience for the students as well the faculty members. It is well stocked with large number of books, e-books and e-journals which are accessed through N-LIST.
- The college practices a well-structured system of mentoring to provide proper guidance to the students in not only choosing the right career path but also to help them to become confident and emotionally secure individuals.
- The college is committed to make students conscious about their social responsibilities through outreach programmes of NSS, to enhance students' social awareness and sensitivity for the upliftment of under-privileged sections of the society.
- Codes of professional ethics guide all stakeholder of the college about its principles of integrity, accountability, inclusiveness, commitment and sustainability. All stakeholders work within the institutional policies and practices so as to satisfy the vision and mission of the college.
- The practices and activities of the college regarding environment protection are extensive.
- The college has been imparting quality education for empowering the tribal youth so that they recognize and fulfill their roles and responsibilities as equal contributors towards nation building and making India a forerunner on the global map.